

Please Fill Out and Return

## TRIP PARTICIPATION FORM

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

PHYSICIAN'S NAME: \_\_\_\_\_ PHYSICIAN'S PHONE: \_\_\_\_\_

MEDICATIONS TAKING: \_\_\_\_\_

EMERGENCY CONTACT PERSON: \_\_\_\_\_

THEIR HOME PHONE: \_\_\_\_\_ THEIR CELL PHONE: \_\_\_\_\_

**REFUND POLICY:** If Worcester County cancels the trip, all monies paid will gladly be refunded. Other cancellation will be non-refundable unless the ticket is resold. If pictures are taken during the trip, I authorize the use of these photos for publicity purposes.

### Waiver and Release

In consideration of being permitted to participate in the following activity, sponsored by the Worcester County Department of Recreation & Parks, it's officers, directors, employees and agents including the County Commissioners and/or agents, employees, officers and officials, (herein, collectively called the Recreation Department), I, \_\_\_\_\_, do understand and agree that: (Name)

1. I have been advised of medical risks that may result from such participation and I represent to the Department of Recreation & Parks that I have consulted my personal physician or other health authority and am physically capable of such participation without harm.

2. I recognize the risks of illness and injury inherent in this activity and I am participating in the Department of Recreation & Parks' program upon the express agreement and understanding that I do hereby waive and release the Department of Recreation & Parks, it's officers, directors, employees, and agents from any and all claims, costs, liabilities, expenses, or judgments, including attorney's fees and court cost (herein, collectively "Claims") arising out of my participation in the (Trip name) \_\_\_\_\_ activity or any illness, injury, or death resulting there from, and do hereby agree to indemnify and hold harmless the Department of Recreation & Parks from and against all such claims proximately caused other than by those of gross negligence or willful misconduct of the Department of Recreation & Parks.

3. I hereby execute and deliver this waiver and release voluntarily and with full understanding of the contents and consequences thereof to induce the Department of Recreation & Parks to permit me to participate in this program.

4. Neither the Department of Recreation & Parks, or Worcester County, shall be liable for any unauthorized use of, damage to or disappearance of any automobile left unattended on County property or private property during the period of the trip and I hereby agree to indemnify and hold harmless Worcester County, Department of Recreation & Parks and any private property owner of property upon which I leave my automobile unattended from any loss or damage whatsoever arising from my leaving my automobile. I assume all related risks and acknowledge and understand that the Worcester County parking lots and any private properties suggested for parking are unattended.

\_\_\_\_\_  
(Signature of Participant)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(If Minor, Signature of Parent or Guardian)

\_\_\_\_\_  
(Phone Number)

# Worcester County Motorcoach Policies and Procedures

## Reservations and Payments:

A deposit or full payment is required at the time of the registration. Registrations are accepted on a first come, first serve basis. **No reservation can be confirmed without the required deposit.**

## Participation Form:

All trip participants are required to sign an individual waiver and release form prior to travel. Participants who are 18 years or older in age may sign their own form. If a child who is under the age of 18 is going on a trip, the parent/guardian of the child must sign the waiver. If the child is to be chaperoned by someone other than their parent/guardian while on the trip, a dated and signed agreement from the parent as well as the adult chaperone must be on file, with Worcester County, stating their willingness to give and accept responsibility for the child.

## Punctuality:

Punctuality is vital to a smooth running tour. It is also a gesture of politeness and courtesy to your fellow passengers. Participants must agree to follow the set itinerary. The Tour Host/Hostess will advise you of any necessary changes in the itinerary.

There is a possibility of being left at a location if the said time of departure is not adhered to. The Tour Host/Hostess will make every effort to wait for and/or locate a passenger in the event he/she fails to show at the designated departure location at the set departure time. To help aid this process the Tour Host/Hostess will be requiring any participant who has a cell phone to provide him/her with that phone number. This way if a participant is not at the designated departure location on time, the Tour Host/Hostess can contact you by phone.

However, the group as a whole must be considered. If after waiting and the attempt to locate the passenger fails, the Tour Host/Hostess has the authority to leave without the passenger. Prior to leaving anyone, the Supervisor and the Director, must be contacted for consultation and approval. Any accommodations and arrangements to return home or to rejoin the group would be the responsibility of the individual and not reimbursable from Worcester County. Tour fees paid to Worcester County would be forfeited.

## Alcohol and Tobacco:

Alcohol is not permitted on the Motorcoach. The Motorcoach driver and/or Tour Host/Hostess have the authority to refuse boarding privileges to anyone who is inebriated, uncooperative, or unruly.

For the comfort of all tour members, there is a NO smoking policy on the Motorcoach. Frequent rest stops, sightseeing attractions, and meal stops provide ample opportunities for those who wish to smoke to do so.

## Tour Host/Hostess:

Tour Hosts/Hostesses are selected for their friendly personalities and professionalism in dealing with passengers and related issues. They are devoted to making the tour relaxing, enriching, and as comfortable as possible. They will gladly assist with any problems or concerns that may arise while traveling. They will do everything possible to keep the group on the set itinerary.

The Tour Host/Hostess will have a cell phone with him/her on the trip. A contact sheet will be handed out and explained to the participants on the Motorcoach. This will enable participants to call in the event of an emergency or for other contact purposes during the trip.

## Gratuities:

The Tour Host/Hostess is NOT allowed to receive any monetary gratuity.

Motorcoach Driver gratuities are not included in your tour price. We suggest that your appreciation be extended. The amount of the gratuity is a personal decision. However, it should be in direct proportion to the level of professionalism and personal service he/she shows. A general guideline is \$1 - \$3 per person per day for each traveling adult. The Tour Host/Hostess will take up a collection on the return trip home.

**Please sign and date that you have read and understand the above policies and procedures:**

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Signature of Participant

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Date