

## WORCESTER COUNTY RECREATION & PARKS DEPARTMENT

### EXCLUSIVE USE PAVILION AGREEMENT

Organization/Applicant: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Residence Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please complete and return to the Worcester County Department of Recreation & Parks

This agreement is made between \_\_\_\_\_ ("User") and the County Commissioners of Worcester County by the Worcester County Department of Recreation & Parks (County) and permits the use of the pavilion noted below:

#### **Please Check Pavilion Requested Below:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Berlin-Northern Worcester Athletic Complex | <input type="checkbox"/> Bishopville Park                       | <input type="checkbox"/> Girdletree Park       |
| <input type="checkbox"/> Newark Park                                | <input type="checkbox"/> Ocean City – Herring Creek Nature Park | <input type="checkbox"/> Pocomoke-Newtown Park |
| <input type="checkbox"/> Showell Park                               | <input type="checkbox"/> Snow Hill - John Walter Smith Park     | <input type="checkbox"/> Stockton Park         |

The pavilion may be used in accordance with the following terms and conditions on the following date(s) and times (s):

\_\_\_\_\_ 2018 From \_\_\_\_\_ a.m./p.m. To \_\_\_\_\_ a.m./p.m.  
Month/Day Time Time

Type of Event: (family reunion, picnic, birthday party, etc.) \_\_\_\_\_

Estimated Number of Attendees: \_\_\_\_\_

#### **USER UNDERSTANDS AND AGREES TO THE FOLLOWING COUNTY FEES:**

- Worcester County Residents will be charged a fee of \$75.00 for a full day pavilion rental.
- Non-County Residents will be charged a fee of \$100 for a full day pavilion rental.
- User hereby agrees to pay pavilion use fee to hold a reservation date. A full refund will be given if user cancels 14 days prior to event. If user cancels within 14 days of the event the payment will be forfeited, unless cancellation is due to inclement weather.
- Events of over 100 participants & spectators may be monitored. The County will determine the number of monitors needed. The User will be required to pay for a monitor(s) to supervise the event at a rate determined by the County.

#### **USER UNDERSTANDS AND AGREES TO THE FOLLOWING COUNTY POLICIES:**

- Any user that reserves Worcester County Park Pavilions has first priority during their reserved time. However, if a reserved pavilion is not being used, Worcester County citizens have the option to use this pavilion free of charge until the users who reserved the pavilion arrive.
- Users are required to park in designated parking areas.
- User will assume all liability and hold County harmless for damage, injury and/or death by or on any items they supply or have supplied at the pavilion or grounds.
- All injuries are the responsibility of the individual and/or organization renting the facility. There is no insurance provided by the Worcester County Recreation & Parks Department for rentals

- **There is no electricity or running water at the pavilion.**
- User hereby agrees to be responsible for trash being placed in trash bins. If User is unwilling to place trash in bins, County then has the right to restrict the offending individual/organization privileges to use the facilities in the future.
- The user hereby agrees to clean up the pavilion upon conclusion of the event. Failure to clean up the pavilion may result in a pavilion clean up fee of \$50.00 per hour/per employee that was required to clean up the pavilion.
- Additional port-a-lets are the responsibility of the user.
- User is responsible for the conduct of its group.
- User is responsible for informing participants about parking regulations.
- **NO ALCOHOLIC BEVERAGES ARE PERMITTED.**
- The Worcester County Recreation & Parks Department reserves the right to cancel an event due to inclement weather.
- User shall not injure, mar or in any way deface the facility and shall not cause or permit anything to be done whereby the facility shall be in any manner injured, marred or defaced. User will not drive or permit to be driven, nails, hooks, tacks or screws into any part of the pavilion and will not make or allow to be made any alterations of any kind therein. Damages will be the responsibility of the user at the user's expense.
- **PENALTIES** - Failure to abide by the terms of the agreement may result in action by Worcester County Recreation & Parks Department. WCDRP will work with the user to attempt to correct any problems. If the user is unable or unwilling to correct the problem, WCDRP then has the right to restrict the offending individual/organization privileges to use the facilities in the future.
- **Regulations** – Worcester County Regulations are available for review at [www.WorcesterRecAndParks.Org](http://www.WorcesterRecAndParks.Org) or Facebook.
- **Additional Terms:**

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**I certify that the information contained in this application is true and correct. I have read and understand and will comply with the Worcester County Department of Recreation & Park's policies for pavilion use.**

By Organization Representative (Print Name) \_\_\_\_\_ Date: \_\_\_\_\_

By Organization Representative User (Signature) \_\_\_\_\_ Date: \_\_\_\_\_

**Return Application to:**

Worcester County Department of Recreation & Parks  
 6030 Public Landing Road, Snow Hill, MD 21863  
 410.632.2144; Fax 410.632.1585

\_\_\_\_\_  
 By County Representative Authorized Signature

Total Fee Paid: \$ \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_